



**FAST Connect ADA
NOTICE OF THE RIGHT TO APPEAL
(DISCRIMINATION COMPLAINT)**

The complainant can appeal the decision of a discrimination complaint in instances where he or she is dissatisfied with the resolution. This Notice outlines the procedure for filing an appeal.

Appeals must be received within sixty (60) days from the date of the resolution. You may submit your appeal in writing to:

FAST

**Attn: Tiffany Plater, ADA Coordinator
2000 Cadenasso Drive
Fairfield, CA 94533**

Upon receipt of your appeal request, FAST staff will send a confirmation letter to you within ten (10) business days of receiving the appeal request. An appeal hearing will be provided within thirty (30) business days of the receipt of your appeal request.

Failure to submit a timely appeal will result in a forfeiture of the right to pursue an appeal.

During the appeal, both you and FAST will have the right to present relevant information. A decision will be rendered by the appeals panel within thirty (30) business days of the hearing date and will be provided in the appropriate accessible format. The decision will be transmitted to you, with copies to the City of Fairfield Transportation Manager/FAST Transit Manager and Director of Public Works.

An appeal panel will be convened to hear this matter. A date for the appeal hearing will be set within thirty (30) days of receipt of your written appeal request. You will be provided free paratransit service to the appeal hearing location and back to your home. All pertinent records will be made available at the hearing or in advance in an accessible format. You may be represented at the hearing if you so choose. *FAST Connect ADA* will have a representative in attendance to present its position.

You and *FAST Connect ADA* will have the right to present relevant information during the hearing. A decision will be rendered by the appeal panel within thirty (30) business days of the hearing date and will be provided in the appropriate accessible format. The decision will be transmitted to you, with copies to the Transit Manager of FAST. **The decision of the appeal panel will be final.**