

## **CITY OF FAIRFIELD**

Title II of the American with Disabilities Act Section 504 of the Rehabilitation Act of 1973

## FORMAL WRITTEN COMPLAINT FOR ACCOMMODATION OR BARRIER REMOVAL

| Name of Person Making Comp        | laint:   |
|-----------------------------------|--|
| Address:                          |  |
| City, State, and Zip:             |  |
| Home Phone:                       | Cell Phone:  |
| Email:                            |  |
| If person needing accommodat      | tion is not the individual completing this form, please enter: |
| Name of Person Making Comp        | laint:   |
| Home Phone:                       | Cell Phone:  |
| ACCOMMODATION or BAR              | RIER REMOVAL (please circle one)                               |
| Accommodation needed or local     | ation of barrier:  |
| If a Request for Accommodation    | on or Barrier Removal was filed, please provide:               |
| Date request was filed:           |  |
| Were you contacted after filing   | your request: Yes: No:   |
| If yes, was the resolution satisf | actory to you? Yes: No:  |
| If no, please state why:          |  |
|                                   |  |
| Brief statement of why the acco   | ommodation is needed or the barrier removed:                   |
|                                   |  |
|                                   |  |
| Date accommodation is needed      | d:   |
| Signature:                        | Date:  |

Please give the completed form to the department where accommodation is needed or send to:

City of Fairfield FAST

Attn: Tiffany Plater, ADA Coordinator 2000 Cadenasso Drive, Fairfield, CA 94533 Phone: (707) 434-3800 FAX: (707) 426-3298