

City of Fairfield  
On-Demand and In-Advance Scheduling, Dispatch, and Management Software RFP  
Addendum No. 1  
January 14, 2022

To all interested parties:

Notice is hereby given that the City of Fairfield has issued the Addendum No. 1 to the above-referenced Request for Proposal.

Firms interested in submitting a proposal in response to the RFP are responsible for ensuring that their proposals are received by the time and date indicated in the RFP.

**RFP documents are hereby modified as follows:**

1. The project schedule is modified as follows:

#### **Project Schedule**

<b>Task</b>	<b>Date</b>
RFP Release	Monday, December 6, 2021
Pre-Proposal Conference	Monday, December 13, 2021
Initial Questions Due	Friday, December 17, 2021
City answers provided	Friday, January 7, 2022
Follow-up Questions Due	Friday, January 14, 2022
Proposals Due (by 4:00 PM PST)	Friday, February 11, 2022
City Requests for Clarification Issued	Friday, March 11, 2022
Firm Interviews	Week of March 28, 2022
Highest Rated Firm Selected	Thursday, April 21, 2022
Negotiations (if Necessary)	Week of April 25, 2022
Notice of Intent to Award (pending approval)	Friday, June 3, 2022
Anticipated City Council Approval	Tuesday, June 21, 2022
Service Launch	Saturday, October 1, 2022

2. The "Proposal Due Date" is changed to **Friday, February 11, 2022, by 4:00 PM PST** as indicated in Item 1 of this Addendum No. 1.

**ACKNOWLEDGEMENT OF ADDENDA**

The undersigned hereby acknowledges receipt of the following noted addenda from City of Fairfield for Proposal for **On-Demand and In-Advance Scheduling, Dispatch, and Management Software RFP**.

Addendum #	Dated	Received By
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: Failure to acknowledge receipt of all addenda may cause the RFP to be considered non-responsive to the solicitation. Acknowledgement of receipt of each addendum must be clearly established and included with the RFP.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date